

Commissioners:

JEFF C. WHEELAND  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

TONY R. MUSSARE  
*Secretary*



ANN M. GEHRET  
*Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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**Minutes of the Meeting of  
January 24, 2013  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Wheeland - Absent  
Commissioner Larson - Present  
Commissioner Mussare - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE 9-1-1 CERTIFICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved certification form for authorized use of 9-1-1 funds.
- 2.2 APPROVE PSA WITH HAZLETON PATHOLOGY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Hazleton Pathology for the Coroner's office.
- 2.3 APPROVE AGREEMENT WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved subrecipient agreement with West Branch D&A for Treatment Court Enhancement Grant.

2.4 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved TDA changes: in Planning & Community Development change GIS/Data Systems Analyst to GIS Supervisor/Technician and change GIS/Data Systems Tech to GIS Data Systems Analyst effective 2/3/13.

***Mr. Mussare recessed the Commissioners' Meeting at 10:04 a.m.***

### 3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Lyndsay M. Cannon as full time Resident counselor - Pay Grade 9 - \$20.68/hour effective 2/17/13.

3.3 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Heather Gush as part time Female Resident Supervisor - Pay Grade 5 - \$13.53/hour effective 1/28/13, not to exceed 1000 hours annually.

3.4 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Amy M. Fry to full time GIS Supervisor/Technician-Pay Grade 9 - \$22.04/hour effective 2/3/13.

3.5 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Scott Williams to full time GIS/Data Systems Analyst - Pay Grade 8 - \$18.95/hour effective 2/3/13.

3.6 COURTS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the reclassification of Neil B. Mahalingam to full time Law Clerk II - Pay Grade 11 - \$48,341.42/Year effective 3/31/13.

3.7 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Joseph L. Gonzalez as full time Correctional Officer I Relief - COI - \$14.35/hour effective 1/27/13.

3.8 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the Steven J. Allen as full time Correctional Officer I Relief - COI - \$14.35/hour effective 1/27/13.

3.9 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:07 a.m.

*Mr. Mussare reconvened the Commissioners' Meeting at 10:07 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Marci Hessert announced that LCRMS is requesting bids for aggregate products.
- 5.2 Marci Hessert announced that LCRMS is requesting bids for concrete product.
- 5.3 Marci Hessert announced that LCRMS is requesting bids for equip tires & tire repair.

**6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport voiced two concerns. The first was that he is sad to see that the Cetner is closing. He feels that it is a valuable resource for the Community.

The second is regarding the recent shootings. He feels that the Sheriff's office should provide a citizens armory for voluntarily storing weapons. It could be similar to a bank's safe deposit box. He doesn't want this mandated, but said it could be voluntary.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, January 29, 2013.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:10 a.m.